



Little Sprouts Childcare

Grow And Play All Day

Accident and Emergency Policy

The safety of your child is paramount, and we will take every measure we can to protect your child from injury while they are in our care. We risk assess our premises to ensure they meet the requirements of the CIW and national minimum standards.

As registered childminders, we are legally required to have valid first-aid certificates before registration, and to ensure that our first-aid training is renewed every three years.

A first aid box with appropriate content for the number and ages of children being cared for will be accessible at all times. This is regularly checked and re-stocked as necessary.

In the Event of an Accident

We will comfort and reassure the child while ensuring the safety of any other children in our care.

We will assess the extent of the child's injuries and perform any first aid that we have been trained to do if the injury requires it.

If the injury is serious, we will contact the child's parents immediately and advise any first-aid treatment given.

In the Event of a Serious or Life-Threatening Injury

We will contact the emergency services immediately and accompany them to hospital if necessary.

We will call cover care for the other children in our care and a known responsible adult will cover for our absence. This person will be known to parents at our setting.

We will contact you as soon as possible to inform you of the accident and, if necessary, ask you to return to care for your child or meet us at the hospital.

After Any Accident

We will record full details of how and where the accident happened and note any treatment given.

You will be given a paper copy or sent an electronic version.

You will be asked to acknowledge, in writing, that you have seen our accident report.

Accidents off Site

We will carry parent/carer contact details with us when we are away from home and then follow procedures as if we were at home.

If we are outside of our premises your child may be treated or assessed by another trained professional such as the first aider within that premises or a first aid professional organisation.

Other Emergencies

Should any other emergency occur (such as ourselves or another member of our family becoming ill at home), we will contact parents/carers as soon as possible, and we may also contact our emergency back-up cover to assist.

Parents

It is important that you keep us informed regarding your child's condition following an accident and if you have sought medical advice.

If you are called to collect your child following an emergency, you agree to set off immediately or send one of your child's emergency contacts to collect them. They will not be left with back-up cover for longer than is absolutely necessary.

Following any serious accident or incident, little sprout's risk assessment will be reviewed and the CIW will be informed.

This policy was adopted on

14/08/2023

Signed

L-J Broome

Date of review

September 2026